



புதுவைப் பல்கலைக்கழகம்
பாண்டிச்சேரிவழுவியலய /PONDICHERRY UNIVERSITY
(மத்திய பல்கலைக்கழகம்) /கேரீய விவியலய/(A CENTRAL UNIVERSITY)
கல்விப்பிரிவு/சுைகணிகஅனுபக/ACADEMIC SECTION

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கல்வி/சுைகணிக/ACADEMIC

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No.PU/AS/Aca-9/Internship-Guidelines/2025-26/ 98

Date: 30.04.2025

CIRCULAR

Sub: PU – Guidelines for admitting of Indian /NRI/Foreign students in the Pondicherry University Departments / Centres for doing Internship/ Course work - Reg.

Ref: PU circulars dated 25.04.2023 & 02.04.2025.

Based on the recommendations of the Committee and the approval of the Competent Authority, the following guidelines / charges for admitting of the Indian / NIR / Foreign students in the University Departments / Centres for doing Internship/ Course Project are approved, subject to ratification of the Academic Council / Executive Council of the University.

The fee for the Internship / Course project for Indian students is as follows:

- | | |
|-------------------|---------------------------------------------------------------------------------------|
| i). For Dry labs | : ₹ 5,000/- (1-3 months) for Internship
₹ 10,000/- (4-6 months) for Course Project |
| ii). For Wet labs | : ₹ 7,500/- (1-3 months) for Internship
₹ 15,000/- (4-6 months) for Course Project |

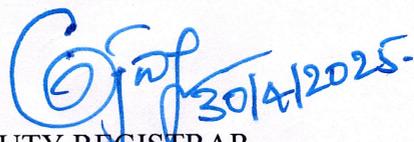
The fee for the Internship / Course project for NRI / Foreign students is as follows:

- | | |
|--------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------|
| i). For Dry labs | : US \$ 75 (1-3 months) for Internship
US \$ 150 (4-6 months) for Course project |
| ii). For Wet labs | : US \$ 100 (1-3 months) for Internship
US \$ 200 (4-6 months) for Course project |
| iii) For Internship/ Course Project
(Management / Arts / Humanities
Social Sciences) | : US \$ 50 (1-3 months) for Internship
: US \$ 100 (4-6 months) for Course project |

General instructions:

01. Indian / NRI / Foreign students from other Universities / Higher Education Institutions will be provided opportunity for doing Internship/ Course Project at Pondicherry University in order to help them to get exposure to practical side of learning. Students may approach the respective School / Department / Centre of the University.
02. The Internship should be for pursuing full time UG/PG students or Research scholars from the recognized University / Institutions. Intake not more than 10% of the sanctioned intake of the respective course / programme . In exceptional cases, intake may be increased based on the recommendations of the respective HoDs / Centre Heads / Deans.
03. The University will not provide accommodation to the Indian / NRI / Foreign students coming for Internship / Course project. Accommodation, transport shall be arranged by the students it self.

04. Internship / Course Project opportunity shall be extended for UG/PG students pursuing from a recognized University / Institute (India/ abroad) (or) have completed within six month of the application.
05. During the internship period, any kind of financial assistance like stipends, transport and accommodation facilities etc., will not be provided.
06. After receiving the acceptance letter, the NRI / Foreign students may apply the student Visa for pursuing the internship / course project. For any assistance, the students may approach the Dean, International Relations, Pondicherry University (mail id. dean.int-rel@pondiuni.ac.in).
07. The fee collected from the Indian students / NIR / foreign students for such Internship(s) and Course Project shall be remitted in the **EMSF** account (**Indian Bank, Pondicherry University branch, Account No. 6659345284, IFSC Code IDIB000P152**) of the Pondicherry University and it will be allowed to be claimed by the concerned Department / Centre based on the request for Development and Academic activities of the Department/ Centre.
08. On successful completion of Internship / Course project the Certificate shall be issued by the HoD/ Centre Head of the concern Department / Centre.


DEPUTY REGISTRAR
(ACADEMIC)

To:

All the Deans/ HoDs / Centre Heads
Pondicherry University.

Copy to:

1. The Dean (IR), International Relations, Pondicherry University.
2. The Deputy Registrar, Vice-Chancellor's Secretariat, P.U. - for kind information of the VC
2. Office of the Director (SEI&RR), P.U. - for kind information of the Director
3. Office of the Director (C&CR), P.U. - for kind information of the Director
4. Office of Registrar's Secretariat, P.U. - for kind information of the Registrar
5. The Public Relation Officer, P.U. - for placing in the University digital plat forms
- ✓ 6. The Head (i/c), Computer Centre, P.U. - to host in the University website