

FORMAT FOR SUBMISSION OF PROPOSAL FOR RESEARCH PROJECT**PART-A**

1. Theme/ topic of the Research Project : _____
2. Name and address of the Institution where the research project will be undertaken: (Please also mention the name of affiliating University in case of college)
3. Category of the Institution (Please tick mark the applicable category from the following):
 - i. A research institution set up and fully funded by the Central Government/State Government/Public Sector Undertaking;
 - ii. An institution/organization/NGO registered under the Societies Registration Act, 1860 (Act XXI of 1860) or Indian Trust Act 1882 or any Public Trust Act;
 - iii. A registered institution exclusively devoting itself to the espousal of the cause of human rights;
 - iv. A UGC approved University (Preference will be given to NAAC accredited University)/
 - v. College covered under Section 2(f), and 12(B) of the UGC Act, 1956
4. Principal Investigator :
 - i. Name : _____
 - ii. Designation: _____
 - iii. Date of Birth : _____
 - iv. Qualification: _____
 - v. Office Address: _____
 - vi. Area of Specialization: _____

Note – Similar details to be given in respect of Co-Investigator (if any)
5. Experience of the Principal Investigator :
 - a) Teaching Experience : _____
 - b) Research Experience : _____
 - c) Year of award of doctoral degree : _____
 - d) Title of thesis for doctoral degree : _____
 - e) List of Publication (s) : Papers and books published and/or accepted during last five years)

PROPOSED RESEARCH PROJECT

PART - B

6. i. Project Title: _____
- ii. Introduction: _____
- Origin of the research problem: _____
 - Literature survey/review of research and development on the subject _____
 - International Status: _____
 - National Status: _____
 - Significance of the Study: _____
- iii. Objectives and scope of study: _____
- iv. Research Design & Methodology: _____
- v. Duration of Project: _____
- vi. Plan of work and periodical targets to be achieved: _____
- vii. Anticipated/ Projected outcomes: _____

7. Financial Assistance required: _____

a) Items/heads Estimated Expenditure

i.

ii.

b) Whether the Institution/PI has received financial support for any research study/ project earlier from the NHRC. If so, please indicate the details.

8. (a) List of the projects completed or ongoing with the P.I.

S.No.	Name of the Project/funded by	Duration of Project	Date of commencement	Date of completion

(b) Institutional and department facilities available for the proposed work:

9. Any other information in support of the proposal which may be helpful in evaluation: _____

Date -

Name and Signature

Place -

Principal Investigator

FORWARDING LETTER

Address/ ph /fax no & email id

Dated:

To

The Joint Secretary (T&R),
National Human Rights Commission,
Manav Adhikar Bhawan,
C-Block, GPO Complex,
INA, New Delhi-110023

Subject: Proposal for undertaking/ conducting a research study/ project on _____.

Sir,

I am glad to forward herewith a proposal for undertaking/ conducting a research study/ project on.....at a total cost of Rs.....The research study/ project is proposed to be completed over a period of.....months/ years. Mr./ Ms./ Dr. who is working as.....in this institution w.e.f. will be the Principal Investigator for this research project.

2. I certify that this institution will provide all the facilities and infrastructure for the completion of the research study/ project and undertake as follows:

- (a) The University/ College/ Institution is approved under _____ (Please mention applicable Section/ Act) and is fit to receive grants from the Central/ State Government and other funding agencies.
- (b) The organization agrees to abide by all the terms & conditions, guidelines of the scheme, and any subsequent revision/ changes therein.
- (c) The project shall be completed within the stipulated period. If the Commission is not satisfied with the progress of the research project, it may terminate the project immediately and ask for the refund.
- (d) The basic facilities such as Computer/ required software/ library/ telephone/ fax/ photocopier, etc., will be provided by the institution. However, the operational cost for these facilities/ activities will be met from the institutional charges sanctioned under the Project.

- (e) This proposal or other similar proposal has not been submitted to any other agency/ Department for funding/ the proposal has also been submitted to _____ for partial funding up to Rs. _____ lakhs (Strike out which ever not applicable).
 - (f) The Principal Investigator will continue to work in the institution till the completion of the study/ project. In case the Principal Investigator leaves without completing the project, the institution will take full responsibility to complete the project as per the existing terms and conditions.
 - (g) The institution will take full responsibility for monitoring the progress of the research study/ project, sending progress reports and utilization certificates, etc. in the prescribed formats and ensuring proper and timely implementation.
3. It is requested that the project proposal may be considered favorably for providing financial assistance of Rs. _____.
4. Details of documents enclosed are given in the attached Check-list.

Signature of the Head of the Institution
Name of the Head of the Institution & Stamp

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UTILIZATION CERTIFICATE

Certified that the grant of Rs. _____ (Rupees _____ only) received from the National Human Rights Commission under the scheme of support for Research Project titled _____ vide NHRC letter No. _____ dated _____ has been fully utilized for the purpose for which it was sanctioned and in accordance with the terms and conditions laid down by the National Human Rights Commission.

HEAD OF THE
INSTITUTION

STATUTORY AUDITOR