



# PONDICHERRY UNIVERSITY

A Central University  
(www.pondiuni.edu.in)

R.Venkataraman Nagar, Puducherry - 605 014

## APPLICATION FOR THE POST OF REGISTRAR

1) Advertisement No: **RC/2013/ 019**

Advt. Date: **08.02.2013**

Note: Prospective candidates are advised to study the **Instructions** carefully and then fill up the application in all respects. No column should be left blank. **Incomplete application will be rejected.** Attach additional sheets, if required. However, information given must be precise to the point.

2) Fee Remittance

Bank / Place : _____ DD No/Date _____ Amount _____
If exempted, reason thereof _____

3) Name of applicant : \_\_\_\_\_  
(in full capitals)

4) Father's name : \_\_\_\_\_

a) Spouse Name : \_\_\_\_\_

5) Mother's name : \_\_\_\_\_

6) Age : Years \_\_\_\_\_ Months \_\_\_\_\_ Days \_\_\_\_\_

(As on the last date of receipt of application)

7) Date of Birth : 

Day		Month		Year			

8) Nationality : \_\_\_\_\_

9) Religion : \_\_\_\_\_

10) Gender : Male  Female

11) Marital Status : \_\_\_\_\_

12) Address

For Communication	Permanent
State : _____ Pin: _____	State: _____ Pin _____

(Affix recent passport size photo duly signed by you)

Phone: R) \_\_\_\_\_

Email : \_\_\_\_\_

Phone: O) \_\_\_\_\_

Mobile: \_\_\_\_\_

Signature of the Applicant

13) Category : SC\*  OBC\*  (Put ✓ mark)  
 ST\*  Gen

(\*Attach a certificate from the competent authority prescribed by the Government of India)

14) Whether Physically Challenged Yes\*  No  (Put ✓ mark)

\*If yes VH  OH  (Put ✓ mark) Disability(%):

(\*Attach a certificate from the competent authority as prescribed under government rules)

15) Educational Qualification (10<sup>th</sup> Std onwards) (Attach Proof)

Examination	Board	Month & Year of passing	Marks Obtained	Overall percentage	Class Division
SSLC/Matric or equivalent					
PUC/+2(HSC) or equivalent					
Diploma, if any					

16) Educational Qualification (UG Degree onwards) (Attach Proof)

Sl. No	Degree	Subject	University/ Institute	Percentage of marks	Year of Passing
1.					
2.					
3.					
4.					
5.					
6.					
7.					

17) Ph.D Particulars, if any (Attach Proof)

Date of Registration	Whether Fulltime or Part time	Discipline/ Department	University in which studied	Date of Thesis submission	Year of passing/Date of Viva-Voce
Title of Thesis					

18) Whether qualified **UGC-NET/SLET(All India Level)**

UGC-NET

SLET

If yes, give details:

(Please tick the correct box)

Subject: \_\_\_\_\_ Regn. No: \_\_\_\_\_ Year of passing \_\_\_\_\_

a) Academic Distinction (eg., any prize, medal, certificate of merit, if any)

\_\_\_\_\_

\_\_\_\_\_

b) Area of specialization : \_\_\_\_\_  
(At the Doctoral level)

\_\_\_\_\_

19. \*Teaching Experience (starting with the most recent) (Attach Proof)

No	Institute/ University/	Designation With Scale of pay	Duration		Length of service in years			Whether UG/PG	Permanent/ Temporary/ Contract/ Consolidated
			From	To	Y	M	D		
1.									
2.									
3.									
4.									
5.									
6.									
Total									

Note: \*Experience as Visiting/Guest Faculty paid on hourly/session basis not to be included, \* Research /Teaching experience obtained during the study of M.Phil/Ph.D not to be included.

20 Research/Industry Experience if any, (Other than as a Faculty & Ph.D Scholar); Example as a Scientist/PDF/Research Associate/Etc.,) (Attach Proof)

No	Institute/ University/	Designation	Duration		Length of service in years			Permanent/ Temporary/ Contract/ Consolidated
			From	To	Y	M	D	
1.								
2.								
3.								
4.								
Total								

Signature of the Applicant

21. Administrative Experience(Attach Proof)

No	Designation with Scale of Pay	Organization	Nature of Responsibility	Duration			Whether overlapping with Teaching/Research Experience if any
				Y	M	D	
1							
2							
3							
4							
5							
Total							

22) Present employment

Name of the Organization : \_\_\_\_\_

Post Held : \_\_\_\_\_

Date of Appointment : \_\_\_\_\_

Pay Band : \_\_\_\_\_

Academic Grade Pay/Grade Pay : \_\_\_\_\_

Whether Permanent / Temporary/ or on Probation : \_\_\_\_\_

Length of Service in the present: \_\_\_\_\_ scale:

Whether State / Central Government / PSU /Private : \_\_\_\_\_

23) Research Projects undertaken (Attach Proof)

Sl. No	Sponsors name	Project title	Amount Sanctioned	Period of Project	Year of completion
1.					
2.					
3.					
4.					

24) Thesis Supervision / Guided

No.	Independent Experience in guiding research Students	Awarded * (in figures)	Under submission (in figures)	In progress	Remarks
1.	Ph.D				
2.	M.Phil				
3.	M.Tech/Equivalent				

\* List of candidates shall be furnished alongwith details of Title of Thesis, Date of Viva-Voce and University in which awarded along with proof

Signature of the Applicant

25) Research Publications (in ISBN/ISSN numbered Journals and Books) (Attach Proof)

Sl. No	Publications only	Published (in Nos)		
		International	National	Others
1	Books (as the only author)			
2	Books (coauthored with others)			
3	Edited books (as the only editor)			
4	Books edited with others			
5	Chapters in edited Books			
6	Refereed Journals			
7	Non Refereed Journals			
8	Refereed conference proceedings			
9	Non-refereed conference proceedings			
10	Other publications			

26) Refresher/Orientation Courses/Training, FDP, Etc., attended (Attach Proof)

Sl No	Title of programme & Name of Sponsor	Institution in which attended	Duration of programme *
1			
2			
3			
4			

\*Note: Programme less than a week not to be included.

27) Presentations (other than published) (Attach Proof)

Sl. No	Details	National (In Nos.)	International (In Nos.)
1	Invited Lectures delivered at reputed University/Institutions*		
2	Conference Proceedings (Papers other than published)		
3	Contributed <b>oral</b> presentations		
4	Poster presentations		

\*Lectures given at Academic Staff College, Popular Platforms, Social Clubs, Associations, Schools, NCC not to be included

\*\*Repeating the research papers in two places i.e. in publications as well as in presentation, will deprive marking in both places

28) National/International Symposium/Workshops/ Winter/Summer Schools organized by the applicant (Attach Proof)(Proof should be countersigned by the Head of Institution /Dean/HOD)

Sl. No	Title	Sponsors	Duration	Co-convener
1				
2				
3				
4				

29) Travel or study abroad

Country visited	Period		Purpose of visit
	From	To	

30) Knowledge of languages

Languages	Speak, Read and Write	Read and Write	Ability to speak fluency

31) Character & Antecedents Report

Subject	Remarks
Have you ever been subject to any disciplinary action, as a student and/or as an employee. If so give full details	
Have you ever been dismissed/suspended from service/employment, if so please give full details	
Were you involved in any criminal case ? If yes, give full details	
Is any criminal case pending against you in the court? If yes, give full details	

32. Names and Addresses of minimum three Referees (including e-mail/phone)  
(All of them should be familiar with your Academic/Professional work)

Name & Address	Name & Address
Phone: _____	Phone: _____
Email: _____	Email: _____

Name & Address	Name & Address
Phone: _____	Phone: _____
Email: _____	Email: _____

33. List of enclosures:

- 1.
- 2.
- 3.
- 4.
- 5.
- 6.
- 7.
- 8.
- 9.
- 10.

DECLARATION

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I hereby declare that I have carefully read and understood the instructions and particulars supplied to me, and that all entries in this form, as well as, in attached sheets are true to the best of my knowledge and belief. At any stage if any of the information furnished by me is found to be false or incorrect, suitable action may be taken against me. If selected, I promise to abide by the rules and regulations of the Pondicherry University.

Date :

Signature

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Endorsement of the present employer  
(if already employed)

Signature of the Employer

Office seal with date:

Name:

Designation: