P.G. DIPLOMA AND CERTIFICATE PROGRAMMES 2019-20
(Add On Courses – Evening Session)

Applications are invited for admission to the following PG Diploma / Certificate programmes (Evening Session).

P.G. DIPLOMA PROGRAMMES

P.G. DIPLOMA	Department/Centre	P.G. DIPLOMA	Department /Centre
Biotechnology	Biotechnology	Manuscriptology & Paleography	Sanskrit
Functional Hindi & Translation	Hindi	Multilingual Computing and Language Technology	Hindi
Human Rights	Politics & International Studies	Professional Communication in English	English
Library Automation & Networking	Library & Information Science	Teaching Skills	Education

CERTIFICATE PROGRAMMES

Language Certificate Courses	School/Department
Arabic, Chinese,French, German,Japanese, Korean&Spanish.	Centre for Foreign Languages

Eligibility:

Sl. No.	Name of the Course	Eligibility Criteria
	P.G. DIPLOMA PROGRAMMES	
1.	Biotechnology	Degree in any branch of Biological Sciences with a minimum of 45% of marks.
2.	Functional Hindi & Translation	Any degree in Hindi with a minimum of 45 % of marks or Any degree with Hindi as a subject of study under part I or II or Any degree with Rastrabhasha Praveen degree obtained from Dakshin Bharat Hindi Prachar Sabha.
3.	Human Rights	UG/PG degree with a minimum of 45% of marks.
4.	Library Automation & Networking	UG degree with a minimum of 50% of marks.
5.	Manuscriptology & Paleography	Any Degree with Part-I Language Sanskrit
6.	Multilingual Computing and Language Technology	Bachelor's Degree in any discipline with minimum of 50% of marks
7.	Professional Communication in English	UG/PG degree with a minimum of 45% of marks.
8.	Teaching Skills	
	CERTIFICATE PROGRAMMES	
9.	Arabic,Chinese, French, German,Japanese, Korean, Spanish,	A pass in the Higher Secondary Examination or its equivalent

NOTE:

1. For SC/ST candidates, mere pass in the qualifying examination will be sufficient.
2. Candidates studying in the fourth year/ fifth year of Five Year Integrated Courses of the University are also eligible to study these courses.
3. The minimum registration to offer any of the above course is 20. The course may not be offered if sufficient number of students are not available.

How to Apply:

Application forms are available at the respective Schools/Departments/Centres of the University. It can also be downloaded from the University Website. The filled in application should be submitted to the respective Department/Centre on or before 07.08.2019.

Selection: Admission are based on the marks secured in the qualifying degree. Preference will be given to the students who are already studying in University Departments. The candidates are instructed to report to the concerned Heads of the Departments on 09.08.2019at 10.30 a.m. with all original certificates and prescribed fees. **No separate individual intimation will be sent.** The admission will be granted subject to fulfillment of eligibility criteria and availability of seats.

Fees (to be paid at the time of admission):

	Admission	Tuition fees	Library	Account No.
For University students & employees:	Rs.200	Rs.10,000/-	-----------	
For others:	Rs.500	Rs.20,000/-	Rs.1,000*	861201979

*Optional for others who desire to use to the University library (for reference only).A separate Library Card shall be issued in such cases.

Timings:

P.G. DIPLOMA : 2 hours a day for five days from 5.30 PM to 7.30 PM
CERTIFICATE : 2 hours a day for four days preferably from 5.30 PM to 7.30 PM
           Saturdays and Sundays may be utilized at the discretion of the concerned Department.

IMPORTANT DATES

Last date for submission of application forms	:07.08.2019
Date of admission	: 09.08.2019
Date of commencement of classes	: 13.08.2019

Date: REGISTRAR (i/c)