

PONDICHERRY UNIVERSITY

Subject: Supply of Essential Electrical materials under rate contract for the year 2015-16.

Terms & Conditions:

1. The materials supplied should conform to the relevant ISI standards and the specification stipulated in the schedule.
2. The rate quoted should be fixed and not subject to any variation thereof.
3. The materials will be purchased either in bulk or in piece-meal.
4. The firm should be prepared to supply any materials as per the rate contract within three days from the date of request. In the event of failure in supplying the materials within three days, the Engineer-in-charge shall have the powers to purchase the same from open market and the excess expenditure if any incurred towards such purchase the same shall be recovered from the agreed supplier.
5. The materials shall have to be delivered at the University premises.
6. The Payment will be made after satisfactory supply of materials. For keeping proper account, delivery challans should be issued for every purchase. The signatures of the concerned Engineer should be obtained in the delivery challans after each supply.
7. If the supplier is having the rates for any item under DGS&D rate contract the same may also be furnished in a separate sheet quoting the Sl.No. of the item and the brand which are available.
8. The Supply Order(s) may be issued to more than one supplier based on the L1 rate for each item.
9. The Registrar shall have the powers to accept or reject any or all tenders without assigning any reason.
10. The quantities mentioned in the schedule are only tentative, and they are liable to vary according to the requirements.
11. The materials procured, if found not suitable at the site of work, the same are liable for exchange without any additional cost, otherwise the value of such rejected materials shall be refunded by the supplier.
12. E.M.D. Rs.10,000/- (Rupees Ten thousand only) and the cost of tender Rs.520/- (Rupees five hundred and twenty only) should be remitted in the form of separate Demand Drafts drawn in favour of "The Finance Officer" Pondicherry University, Puducherry payable at Puducherry.
13. If the supplier is the authorized dealer/distributor for any item, a copy of the dealer/distributor certificate may be enclosed with the tender.
14. The rate for each item of work to be quoted only in the scheduled format as per this tender. If it is submitted in any other format the same will not be considered and liable for rejection.
15. All pages of tender document shall be signed by the tenderer. Corrections if any should be attested by the tenderer. If not so attested, the time concerned shall not be considered for comparison.

ASSISTANT ENGINEER(E)

Name and Signature of the Firm/Agency