



**PONDICHERRY UNIVERSITY**

Website: [www.ponduni.edu.in](http://www.ponduni.edu.in)

R. Venkatraman Nagar, Kalapet, Puducherry – 605014

(A Central University)

**P.G. DIPLOMA AND CERTIFICATE PROGRAMMES 2016-2017**

**(Add On Courses – Evening Session)**

Applications are invited for admission to the following PG Diploma / Certificate programmes (Evening Session).

**P.G. DIPLOMA PROGRAMMES**

<b>P.G. DIPLOMA</b>	<b>Department/Centre</b>	<b>P.G. DIPLOMA</b>	<b>Department /Centre</b>
Functional Hindi & Translation	Hindi	Industrial Relations & Labour Law	Social Work
Library Automation & Networking	Library & Information Science	Teaching Skills	Education
Industrial Psychology	Applied Psychology	Computer Applications	Computer Science
Biotechnology	Biotechnology	Theatre Arts	Performing Arts
Health Fitness and Life Style Management	Physical Education & Sports	Professional Communication in English	English
Investment Management	Commerce	Foreign Trade	International Business
Rural Development	Sociology	Manuscriptology & Paleography	Sanskrit
Human Rights	Politics & International Studies		

**CERTIFICATE PROGRAMMES**

<b>Advanced Certificate Course</b>	<b>School/ Department</b>	<b>Language Certificate Courses</b>	<b>School/Department</b>
Advanced Analytical Techniques	Dept. of Earth Science	French, German, Japanese, Spanish, Arabic.	Centre for Foreign Languages
		Tamil	Subramania Bharathi School of Tamil Language & Literature

Eligibility:

Sl. No.	Name of the Course	Eligibility Criteria
1.	Functional Hindi & Translation	Any degree in Hindi with a minimum of 45 % of marks or Any degree with Hindi as a subject of study under part I or II or Any degree with Rastrabhasha Praveen degree obtained from Dakshin Bharat Hindi Prachar Sabha.
2.	Library Automation & Networking	UG degree with a minimum of 50% of marks.
3.	Industrial Psychology	UG/PG degree with a minimum of 45% of marks.
4.	Health Fitness and Life Style Management	
5.	Investment Management	
6.	Rural Development	
7.	Human Rights	
8.	Industrial Relations & Labour Law	
9.	Teaching Skills	
10.	Theatre Arts	
11.	Professional Communication in English	
12.	Foreign Trade	
13.	Computer Applications	Bachelor's degree with minimum of 45% marks with Computer Science / Mathematics / Statistics / Business Mathematics as one of the subjects of study or an examination accepted as equivalent thereto.
14.	Biotechnology	Degree in any branch of Biological Sciences with a minimum of 45% of marks.
15.	Advanced Analytical Techniques	M.Sc. / B.E. / B.Tech. in any subject except Computer Science / Mathematics / Statistics, with a minimum of 45% of marks.
16.	Manuscriptology & Paleography	Any Degree with Part-I Language Sanskrit

NOTE:

1. For SC/ST candidates, mere pass in the qualifying examination will be sufficient.
2. Candidates studying in the fourth year/ fifth year of Five Year Integrated Courses of the University are also eligible to study these courses.
3. The minimum registration to offer any of the above course is 20. The course may not be offered if sufficient number of students are not available.

**How to Apply:**

Application forms are available at the respective Schools/Departments/Centres of the University. It can also be downloaded from the University Website.

**Selection:** Admission are based on the marks secured in the qualifying degree. Preference will be given to the students who are already studying in University Departments. The candidates are instructed to report to the concerned Heads of the Departments on 01.09.2016 at 10.30 a.m. with all original certificates and prescribed fees. No separate individual intimation will be sent. The admission will be granted subject to fulfillment of eligibility criteria and availability of seats.

**Fees (to be paid at the time of admission):**

	Admission	Tuition fees	Library	Account No.
For University students & employees:	Rs.200	Rs.1,200/- (p.s.)	_____	} 861201979
For others:	Rs.500	Rs.2,500/- (p.s.)	Rs.1,000*	

\*Optional for others who desire to use to the University library (for reference only). A separate Library Card shall be issued in such cases.

**Timings:**

P.G. DIPLOMA : 2 hours a day for five days from 5.30 PM to 7.30 PM

CERTIFICATE : 2 hours a day for four days preferably from 5.30 PM to 7.30 PM

Saturdays and Sundays may be utilized at the discretion of the concerned Department.

**IMPORTANT DATES**

Last date for submission of application forms	: 30.08.2016
Date of admission	: 01.09.2016
Date of commencement of classes	: 02.09.2016

**Date:**

**REGISTRAR (i/c)**